

Appendix A

Uttlesford District Council



Application for a Premises Licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this [form](#) please read the guidance notes at the end of the form. If you are completing this form by [hand](#) please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I SAMMY JAMES FORWAY

(Insert name(s) of applicant)

apply for a premises [licence](#) under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
WARWICKS WHITE RODING			
Post town	DUNMOW	Postcode	CM6 1RU

Telephone number at premises (if any)	07717 756 140
Non-domestic rateable value of premises	£ NIL

Part 2 - Applicant details

Please state whether you are applying for a premises [licence](#) as **Please tick as appropriate**

- a) an individual or individuals * please complete section (A)

- b) a person other than an individual *
- i as a limited company/limited liability partnership please complete section (B)
 - ii as a partnership (other than limited liability) please complete section (B)
 - iii as an unincorporated association or please complete section (B)
 - iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
-
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a
 statutory function or
 a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	<u>Ms</u> <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth	I am 18 years old or over <input type="checkbox"/>		Please tick yes		
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	<u>Ms</u> <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over <input type="checkbox"/>		Please tick yes	
Nationality					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					

Post town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name NEW HORIZON EVENTS CO LTD
Address FLAT 34 25 ROBSART STREET LONDON SW9 0FA
Registered number (where applicable) 12445286
Description of applicant (for example, partnership, company, unincorporated association etc.) LIMITED COMPANY
Telephone number (if any) 07717 756 140
E-mail address (optional) INFO@EVENTHORIZON.EVENTS

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
0	1	1
0	2	0
2	2	2

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY
□	□	□
□	□	□
□	□	□

Please give a general description of the premises (please read guidance note 1)

THE PREMISES IS A POP UP CAFÉ DURING THE DAY AND RESTAURANT IN THE EVENING SITUATED OUTDOORS, AT THE BACK END OF OUR PRIVATE GARDEN. IT IS FENCED OFF WITH IT'S OWN ENTRANCE AND FACILITIES.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 4)	Both	<input type="checkbox"/>
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finis h		Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finis h	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Tue			
Wed			
<u>Thur</u>			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finis h		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finis h		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 4)	Both	<input type="checkbox"/>
Tue					
Wed			State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input checked="" type="checkbox"/>
Mon			Please give further details here (please read guidance note 4)	Both	<input type="checkbox"/>
Tue					
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6) OCCASIONAL RECORDED MUSIC PLAYED AT A REASONABLE LEVEL WHEN THE AREA IS HIRED FOR PRIVATE EVENTS E.G. WEDDING RECEPTIONS, BIRTHDAYS, PRIVATE DINNERS, CHRISTMAS, NEW YEARS EVE ETC. E.G. TO 2AM ON THURSDAY, FRIDAY, SATURDAY.		
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finis h		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon				Please give further details here (please read guidance note 4)	
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of <u>late night</u> refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finis h	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue					
Wed			<u>State any seasonal variations for the provision of <u>late night</u> refreshment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of <u>late night</u> refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6) OCCASIONAL <u>LATE NIGHT</u> REFRESHMENT WHEN THE AREA IS HIRED FOR PRIVATE EVENTS E.G. WEDDING RECEPTIONS, BIRTHDAYS, PRIVATE DINNERS E.G. TO 2AM OR HOLIDAYS SUCH AS CHRISTMAS, NEW YEARS EVE E.G. TO 3AM.		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
Day	Start	<u>Finis</u> h		Both	<input checked="" type="checkbox"/>
Mon	11.00	23.00	State any seasonal variations for the supply of alcohol (please read guidance note 5) WE WILL FOCUS ON TAKE AWAYS DURING THE WINTER MONTHS DUE TO THE OUTDOOR NATURE OF THE BUSINESS. WE WOULD LIKE TO INCLUDE THE PURCHASE OF ALCOHOL WITH FOOD ORDERS ONLY – FOR COLLECTION TO BE CONSUMED OFF PREMSIS.		
Tue	11.00	23.00			
Wed	11.00	23.00			
<u>Thur</u>	11.00	23.00	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	11.00	00.00			
Sat	09.00	00.00			
Sun	09.00	22.30			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name SAMMY JAMES FORWAY	
Date of birth 29/6/1975	
Address WARWICKS WHITE RODING DUNMOW	
Postcode	CM6 1RU
Personal licence number (if known) 843041	
Issuing licensing authority (if known) SOUTHWARK COUNCIL	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			<p><u>State any seasonal variations</u> (please read guidance note 5)</p> <p><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)</p> <p>OCCASIONAL LATE NIGHTS WHEN THE AREA IS HIRED FOR PRIVATE EVENTS E.G. WEDDING RECEPTIONS, BIRTHDAYS, PRIVATE DINNERS E.G. TO 2AM OR HOLIDAYS SUCH AS CHRISTMAS, NEW YEARS EVE E.G. TO 3AM.</p>
Day	Start	Finis h	
Mon	08.00	23.00	
Tue	08.00	23.00	
Wed	08.00	23.00	
<u>Thur</u>	08.00	23.00	
Fri	08.00	00.00	
Sat	09.00	00.00	
Sun	09.00	22.30	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

WE WILL PROMOTE THE STRICT TIMINGS AND THE USE OF REASONABLE LEVEL OF MUSIC BEFORE BOOKING AN EVENT.
EACH PRIVATE EVENT COMES WITH AN EVENT RUNNING SHEET STIPULATING THE PARAMETERS OF THE EVENT SIGNED BY THE CLIENT AT THE TIME OF BOOKING.
WE WILL HAVE SIGNS AROUND THE BAR AND ON OUR MENUS WITH LAST ORDER TIMES.
WE SELL 125MLS AND 175 MILS OF WINE AND SCHOONER SIZE BEERS ONLY.
A PERSONAL LICENSE HOLDER WILL BE ON THE PREMISES AT NIGHT TIME.

b) The prevention of crime and disorder

WE WILL HAVE SIGNS SHOWING THE AGE RESTRICTION FOR THE SALE OF ALCOHOL IN LINE WITH THE LEGAL REQUIREMENTS.
WE ENCOURAGE THE USE OF TAXIS TO AND FROM THE VENUE VIA OUR WEBSITE AND AT ANY EVENT BOOKING.
WE TRAIN OUR STAFF TO MONITOR THE CONSUMPTION OF ALCOHOL PER CUSTOMER AND CLIENT.
ALL OF OUR STAFF WILL BE FROM THE HOSPITALITY SECTOR AND FULLY TRAINED IN RESTAURANT AND BAR ETIQUETTE VIA OUR TRAINING MANUAL.

c) Public safety

WE WILL HAVE SIGNS SHOWING THE AGE RESTRICTION FOR THE SALE OF ALCOHOL IN LINE WITH THE LEGAL REQUIREMENTS.
WE ENCOURAGE THE USE OF TAXIS TO AND FROM THE VENUE VIA OUR WEBSITE AND AT ANY EVENT BOOKING.
WE TRAIN OUR STAFF TO MONITOR THE CONSUMPTION OF ALCOHOL PER CUSTOMER AND CLIENT.

d) The prevention of public nuisance

WE WILL HAVE SIGNS SHOWING THE AGE RESTRICTIONS FOR THE SALE OF ALCOHOL IN LINE WITH THE LEGAL REQUIREMENTS.
WE ENCOURAGE THE USE OF TAXIS TO AND FROM THE VENUE VIA OUR WEBSITE AND AT ANY EVENT BOOKING.
WE TRAIN OUR STAFF TO MONITOR THE CONSUMPTION OF ALCOHOL PER CUSTOMER AND CLIENT.
WE WILL ENCOURAGE OUR GUESTS TO LEAVE IN AN ORDERLY AND QUIET FASHION.

e) The protection of children from harm

NO CHILDREN WILL BE ALLOWED ON THE PREMISES AT LATE NIGHT EVENTS UNLESS A WEDDING RECEPTION.
ALL CHILDREN HAVE TO BE ACCOMPANIED BY AN ADULT.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS

APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none">The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	
Capacity	

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) SAMMY JAMES FORWAY WARWICKS WHITE RODING			
Post town	DUNMOW	Postcode	CM6 1RU
Telephone number (if any)	07717 756 140		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) INFO@EVENTHORIZON.EVENTS			